



Volunteer Application

Please review and sign the release of liability attached to this application. A signed "Work Agreement" must also be turned in with this application.

Why would you like to volunteer? Please mark appropriate boxes with hours required:

- Court Hours required for court: _____
- School Hours required for school: _____
- CalWorks – GAINS – Planet Youth Hours required per week: _____
- Fun

Name (Last, First): _____, _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Age: _____ Birth Date: _____ Occupation/Employer: _____

Emergency Contact: _____ Phone: _____

Physical disability or limitation that might restrict your volunteer experience? _____

Do you have any pets? _____ How many? _____ What types? _____

Special skills: _____

Previous volunteer experience: _____

Experience with animals: _____

Are you allergic to: Dog Cat Other

Areas of interest:

- | | |
|--|---|
| <input type="checkbox"/> Fence/Home Checker | <input type="checkbox"/> Senior Pet Day (must have own pet) |
| <input type="checkbox"/> Fostering | <input type="checkbox"/> Shelter/Kennels |
| <input type="checkbox"/> General Office | <input type="checkbox"/> Shot Clinic (Autoclave) |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Spay/Neuter |
| <input type="checkbox"/> Off-site Adoptions (all day Saturday) | <input type="checkbox"/> Special Events |

Volunteers must attend orientation, held at the shelter classroom on 1st and 3rd Wednesday of every month at 5 pm. Volunteer hours: M-Sat. 8 am-4 pm (except the 1st & 3rd Wednesday, 8 am-2 pm); special events may vary.



ANIMAL FRIENDS OF THE VALLEYS

Shelter volunteer procedures and work agreement

1. Volunteers must be at work on time and work scheduled hours.
2. Please do not discuss policies, procedures, or detailed information regarding the animals with the public. Refer the public to the office or shelter staff with any questions they might have.
3. Volunteers must dress appropriately. This includes:
 - Sturdy shoes or boots. No sandals or open-toed shoes
 - Volunteer shirt must be worn at all times
 - Sturdy long shorts (knee length) or pants with no rips or tears. No sagging pants, no undergarments showing.
 - No jewelry. NO CELL PHONES. No facial piercings are allowed.
 - Tattoos must be covered
4. The shelter manager, kennel supervisor, or the office manager will direct you in your duties.
5. Volunteers must follow all safety guidelines. NEVER enter a kennel or cage that says "CAUTION". No volunteer may open a cage without permission. If you do so, you will immediately be dismissed and asked to leave. This is for the safety of the volunteer and staff.
6. Minimum volunteer age is 14 years. Fourteen and 15 year-old volunteers must be accompanied by a parent or guardian at all times. Parent/guardian must also become a volunteer.
7. Volunteers under 16 years of age are not allowed to handle the animals. Your assignments will include opening newspapers for cages, washing dishes, raking the grounds, etc. All are important tasks that need to be done daily for the animals.
8. Volunteers over 16 years of age are permitted to handle the animals under the supervision of a staff person.
9. Grounds for immediate dismissal:
 - Use or possession of illegal drugs and/or alcohol
 - Theft of any kind will result in arrest and prosecution
 - Cursing or foul language
 - Sexual harassment
 - Physical aggression while at the shelter
 - Forging your time card

A volunteer dismissed for any reason MAY NOT VOLUNTEER with the shelter again. There are no exceptions to this rule.
10. Volunteers must sign in and out at the beginning and end of their shifts and also in/out for lunch. If you need community service hours for school or for alternative sentencing, you will only be credited for the days you signed in and out. No exceptions.
11. If you are asked to walk a dog and the dog is not leash broken, DO NOT DRAG THE ANIMAL. Walk backward and coax the dog to you. Praise him or her and continue this until the dogs feels comfortable walking on the leash. DO NOT YELL at the animal.
12. Use hand disinfectant after handling each animal.

All volunteers agree to represent AFV to the best of their ability

Volunteer name (print) _____

Volunteer signature _____ Date _____

Signature of parent/guardian (if applicable) _____ Date _____

Once you have read and signed appropriately, please give to volunteer coordinator. If you need assistance in understanding these rules, please talk with the volunteer coordinator before signing. If you do not agree to these rules, you may not volunteer with Animal Friends of the Valleys.

**ANIMAL FRIENDS OF THE VALLEYS
RELEASE OF LIABILITY**

1. I understand that I may be handling animals while providing my volunteer services for Animal Friends of the Valleys and their participating rescue partners and therefore there exists a risk for injury. On behalf of myself, my heirs, personal relatives and executor, I release, discharge, indemnify and hold harmless Animal Friends of the Valleys, its agents, servants, and employees from any claims, causes of action or demands of any nature or cause connected with my volunteer contract. This could include any costs, attorney's fees and court costs incurred by Animal Friends of the Valleys in connection with any volunteer services based on damages or injuries that I may incur in any way while volunteering. Such damages are not limited to but may include animal bites, accidents, injuries, and personal damage.
2. I agree to release, discharge, indemnify and hold Animal Friends of the Valleys harmless for any and all damage to my personal property while providing my services on a voluntary basis to Animal Friends of the Valleys, its agents, servants and employees.
3. I understand that public relations are an important aspect of volunteering work at Animal Friends of the Valleys. I therefore agree on behalf of myself, my heirs, personal representatives and executors to allow Animal Friends of the Valleys and its agents to use any photographs, video or film taken of me for use in public relations efforts. Animal Friends of the Valleys will use all efforts to notify me but notification is not required for the photographs, video or film to be used for public relations purpose.

I, _____, have read and fully understand the terms and conditions of this volunteer agreement and I willfully comply with all of its conditions.

Date

Volunteer Signature

Parent or Legal Guardian Release
(Volunteers under the age of 18)

As a parent or legal guardian of the above named volunteer, I give my full consent to allow my child or ward to volunteer services for Animal Friends of the Valleys and its agents as described in the above volunteer contract. I have read and fully understand the terms and conditions in this volunteer contract. On behalf of myself and my child or ward, I agree to all the terms and conditions outlined in this volunteer contract.

Date

Parent/Guardian Signature

Return this form to:
Volunteer Coordinator / AFV
33751 Mission Trail
Wildomar, CA 92595
951-471-8344 or fax 951-471-8285